

LAKE FORK HEALTH SERVICE DISTRICT
BOARD OF DIRECTORS MONTHLY MEETING AGENDA

MISSION STATEMENT

The mission of the Lake Fork Health Service District is to enhance the quality of life in our community by promoting wellness and providing quality health services with care and compassion while exercising fiscal responsibility.

Monday, September 17, 2018 – Moseley Health Care Complex, Zeller Wellness Center

- I. CALL TO ORDER- Approximately 9:00AM
- II. ROLL CALL
- III. WORKSHOP
 - Executive Director Report-
Financial-(Scott, Dr. Carr, Jessica)
Business Development-(Jami, Mike)
Community Relations-(Janel, Jerry)
Personnel-(Dr. Carr, Jessica, Janel & Jami)
 - Any other items
- IV. MEETING AGENDA ITEMS
 - A. Consider any updates to the meeting agenda
 - B. Approval of minutes from prior board meetings- 08/20/2018
- V. REPORTS
 - A. President
 - B. Medical Director
 - C. Dental Director
- VI. CITIZEN COMMENTS FROM THE FLOOR
- VII. Consider motion for executive session per C.R.S. 24-6-402(4)(e) Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators.
- VIII. ADJOURN

Times stated are approximate and the agenda may be modified as necessary at the discretion of the Board.

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS–SPECIAL MEETING

Today's Date is Monday, September 17, 2018.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Janel Warren at 9:00am.

The meeting was held in the Moseley Health Care Complex.

II. Roll Call: In attendance were board members: Janel Warren, Jerry Johnson, Scott Beedy, Mike Schell, and Jami Scroggins. Nancy Zeller, Dr. Bruce Uchida, and Dr. Gina Carr were also present.

Jessica Whiddon is the recording secretary.

Board of Directors:

President: Janel Warren

Vice-President: Jami Scroggins

Secretary: Mike Schell

Treasurer: Scott Beedy

Board Member: Jerry Johnson

III. Workshop

- **Executive Director Report–** Medical patient counts through July 2018 were 1985 vs 2577 through July of 2017. A difference of 592 less patients. Dental patient counts through July 2018 were 454 versus 439 through July of 2017. A difference of 15 more patients. Behavioral health saw 16 patients in July.
 - **Financial–** Reminder that we adjusted property tax income to span over the entire year, so you will note significant changes in the tax income but it will balance out by years end. This will also effect monthly net income for this year.

Profit and loss through July 2018 shows dental income up by about \$6,500. Medical income is down by approximately \$36,700. Total income is down by \$20,904.56. Dental expense is \$104.19 more than July 2017. Staff education remains up by about \$6,500 due to extra courses. Personnel expenses are up by about \$7,000 due to adding Dr. Carr to payroll. Repairs and maintenance are down by about \$3,600. Supplies continue to be down by about \$8,800. Utility expenses are down by approximately \$7,400. Waste management is down by about \$1,600.00. Net ordinary income is about \$29,900 less than July of 2017. Donation income is up by about \$3,300. Total “other” income is showing as down by \$50,500 mostly due to the difference in property tax reporting. Net income is -\$18,222.13 due to tax reporting. Looking at the budget vs actual through July 2018, dental income was budgeted at \$68,800 but is actually \$70,600 so we are about \$1,700 better than expected. Medical

income is budgeted at \$148,600 with an actual income of \$183,500 so we are \$34,800 ahead of budget. Total income is approximately \$17,800 better than budget.

Dental expense is around \$2,800 below budget. Personnel expenses are about \$5,000 below budget. Supplies are around \$15,000 below budget. Total expenses are approximately \$7,900 below budget.

Net ordinary income is budgeted at -\$310,000. Actual is -\$284,300 so we are around \$25,000 better than budget.

We've collected around \$3,300 more in donation income and \$1,000 more in interest income than budgeted.

Final net income is budgeted at -\$40,023.21 with actual being -\$18,222.13. We are \$21,801.08 better than budget as of July 2018.

Finance committee will meet within the next month to review the 2019 preliminary budget so that can be presented at the October board meeting.

- **Business Development**- Center for Mental Health plans to be here once per week to see patients. On-site PT has ended for this summer.
- **Community Relations**- Will submit advertisement of available services to Silver World. Clinic will remain open on Sundays.
- **Personnel**- We would like to welcome Ashley Mines, PA and family to town. Ashley begins employment effective the first week of October. Storm Gozzola has agreed to continue employment for 2 years as a medical assistant once medical assistant course is complete.
- Endowment approved a request for new tables for the conference area.
- Outdated supplies are donated to mission's ministries.

A. Consider any updates to the meeting agenda: NONE

B. Consider approval of minutes from prior month's board meeting:

Motion: Approval of Minutes for the meetings- 08/20/2018.

Motion: Janel Warren

Second: Mike Schell

Vote: All vote yes.

Motion Carries

V. REPORTS

A. President

Reports: Janel has heard good things about Dr. Carr and also that being open on Sundays is important to the community.

B. Medical Director

Reports: Dr. Carr is now serving as the public health medical director. Plans are in the work to perform community education sessions. The summer intern students were helpful around the clinic. Jessica is working with staff on PDSA cycles and was instrumental with getting Center for Mental Health here quickly when Donna Sue departed. We will continue to work on integrating behavioral health within the clinic. Staff is doing a good job with ordering. The SDA conference was enlightening and Dr. Carr would like to share some of that info with the board. Will try to set strategic planning meeting time soon. Key leadership challenge program info has been given to the board and staff. Please provide any input you may have. Consider discussion about PERA benefits for employees.

C. Dental Director– Things are going well. Consider school dental education program. No amalgam separator needed. EPA rescinded that decision. Consider service fee increase in 2019 to keep up with costs of supplies. Consider ad in the Silver World to promote available services and additional information about the dental and medical clinic.

V. CITIZEN COMMENTS FROM FLOOR:

None

VII. Consider motion for executive session per C.R.S. 24-6-402(4)(e) Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. (10:02am)

Motion: Jerry Johnson

Second: Janel Warren

Vote: All vote yes.

Motion Carries

Resume regular meeting at 10:45am.

Consider motion to increase the executive director hourly pay to \$26.00 per hour effective at the beginning of the current pay period.

Motion: Approval of increase of executive director pay.

Motion: Janel Warren

Second: Jerry Johnson

Vote: All vote yes.

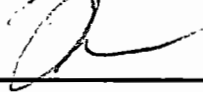
Motion Carries

Adjourn

Meeting is adjourned at 10:45am. Next meeting will be October 15 at approximately 9:00 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date



10-25-18

(Secretary)

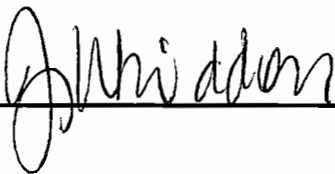
Date



10-2-18

(Recording Secretary)

Date



10/15/2018
