

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS-EXECUTIVE SESSION

Today's Date is Monday, February 26, 2018.

I. The executive session of the Lake Fork Health Service District was called to order by Janel Warren at 6:06pm.

The meeting was held at The Moseley Health Care Complex, Zeller Wellness Center.

II. Roll Call: In attendance were board members: Janel Warren, Becky Campbell, Mike Schell and Jerry Johnson. Jessica Whiddon, Bob Downs, Sherry Huisman, Erin Cavit, and Nancy Zeller are also present.

Mike Schell is the recording secretary.

Board of Directors:

President: Vacant, Janel Warren acting president

Vice-President: Janel Warren

Secretary: Mike Schell

Treasurer: Becky Campbell

Board Member: Jerry Johnson

III. Consider motion to amend the agenda into two separate executive session items and accept agenda as amended:

A. **Motion:** To amend agenda

Motion: Janel Warren

Second: Becky Campbell

Vote: All vote yes.

Motion Carries

Consider motion to enter into executive session to discuss personnel matters per C.R.S. 24-6-402 (4)(f) - and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees and involving a vacant nursing/x-ray staff position:

A. **Motion:** To go into executive session

Motion: Janel Warren

Second: Jerry Johnson

Vote: All vote yes.

Motion Carries

Enter back into regular session 7:17 pm

Consider motion to add agenda items concerning four vacant staff positions:

B. Motion: To add agenda items

Motion: Janel Warren

Second: Becky Campbell

Vote: All vote yes.

Motion Carries

Consider motion to pursue hiring a PRN x-ray technician and a PRN Ultrasound technician as approved by the board and treasurer:

C. Motion: To pursue PRN x-ray and ultrasound services

Motion: Janel Warren

Second: Becky Campbell

Vote: All vote yes.

Motion Carries

Consider motion to hire a full time nurse who will also obtain limited scope x-ray certification as soon as possible:

D. Motion: To hire nurse

Motion: Janel Warren

Second: Becky Campbell

Vote: All vote yes.

Motion Carries

Consider motion to have Dr. Carr and mid-level providers assign a Human Resources Director with emphasis on operating according to policy and procedure:

E. Motion: For providers to assign an HR director

Motion: Janel Warren

Second: Becky Campbell

Vote: All vote yes.

Motion Carries

- Discussion is held concerning board vacancy due to Shawna Shidler’s resignation as president of the board of directors. This 2 year term will be advertised and filled.
- Janel Warren cancels the second executive session.

Consider motion to add an agenda item: Consider adding time clock system for employees. Board will work to obtain bids on a system. This will also be added to policies:

F. Motion: To add a time clock system and add to employee policy

Motion: Becky Campbell

Second: Janel Warren

Vote: All vote yes.

Motion Carries

- Discussion is held concerning the future of billing functions and renegotiations of contract. A meeting with Tina Coniglio will be arranged.
- Discussion is held in regards to reviewing the current Electronic Medical Records system as well as obtaining information about new EMR systems. Staff will follow up on this after summer to allow proper time for investigation and transition.
- A special meeting will be held next Friday, March 9 at 9:00am in The Moseley Health Care Complex, Zeller Wellness Center.

Adjourn

Meeting is adjourned at 8:32 pm.

(President)

Date

(Secretary)

Date

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Vote: All vote yes.

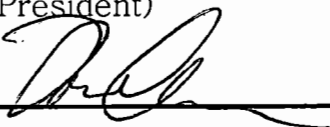
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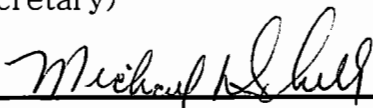
(President)



Date

3-19-18

(Secretary)



Date

3-19-18